

Sample Donor Letter to NVRH

Your Name  
Street Address  
City, State Zip

Date

NVRH  
c/o Emily Hutchison, Director of Philanthropy  
NVR Corp  
PO Box 905  
St. Johnsbury, VT 05819

**RE: Charitable Distribution from Individual Retirement Account to NVR Corp (for support of NVRH)**

Dear Emily:

It is my pleasure to inform you that I have requested a qualified charitable distribution from my Individual Retirement Account held by my plan administrator, \_\_\_\_\_, payable to NVR Corp, in support of the Northeastern Vermont Regional Hospital, in the amount of \$\_\_\_\_\_.

It is my wish that this distribution be used as follows: \_\_\_\_\_.

It is my intent to comply with the requirements of the Pension Protection Act of 2006 as permanently extended under the Protecting Americans From Tax Hikes Act of 2015 (PATH) in connection with this gift. Accordingly, upon your receipt of payment from my trustee/administrator, please send me a written acknowledgement that states the amount of my gift and that no goods or services were transferred to me by your organization in consideration for this gift.

If you need to contact me, I may be reached at this telephone number: \_\_\_\_\_.

Sincerely,

Your Name