

Northeastern Vermont Regional Hospital 1315 Hospital Drive St Johnsbury, VT 05819	Subject: Medical Student and Allied Health Student Policy
Department: Human Resources, Medical Staff	Page 1 of 2
Approved By: Human Resources Director, Director, Provider Data & Credentialing, Chief Human Resources Officer	

PURPOSE:

The purpose of this policy is to describe and ensure consistency in the processing of requests for medical student approved clinical/non-clinical rotations or observer-only status at Northeastern Vermont Regional Hospital.

POLICY:

The training of medical students of medicine and allied health professions in a community setting plays an important role in the future practice of these trainees.

PROCEDURE:

1. Requests for assignment to NVRH will be accompanied by an affiliation agreement, a letter of good standing from the medical school, certificate of insurance, immunization record, and any other applicable documents.
2. Any medical student taking a clinical rotation at NVRH will be the direct responsibility of a member of the medical staff with relevant clinical privileges.
3. Any allied health students and/or nursing student taking a clinical/non-clinical rotation at NVRH will be the direct responsibility of a preceptor with relevant credentials.
4. Immunizations will be required as directed by the Occupational Medicine Department.
5. Any patient contact is the direct responsibility of the Medical Staff Preceptor. Student may contact patient only with the permission of the attending physician and consent of the patient.
6. Student may participate in the care of patient only under the direct personal supervision of a staff member with relevant clinical privileges. Before the student makes contact with the patient or the patient's record the physician is responsible for all aspects of any procedure including informed consent and patient permission for student participation. "I was present with the student during the examination of this patient. I personally verified the HPI, performed physical exam if indicated, formulated medical decision making with the student, and agree with the findings and plan as documented". Provider Name:
7. Student shall wear appropriate identification at all times and identify themselves as such to patients and staff.
8. All chart entries made by the student will be reviewed and co-signed by responsible Medical Staff member or Preceptor within one (1) working day.
9. Orders may be written by students but they will not be recognized until signed by the responsible Medical Staff Member or Preceptor. It is therefore the student's responsibility to have any orders signed immediately.

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10. Students and responsible Medical Staff Member or Preceptor are to be given a copy of these guidelines at the start of any rotation. Rotations may not exceed one year.

REVISION: 4/2022